

**WESTERN CONNECTICUT STATE UNIVERSITY
JOB OPPORTUNITY
PROTECTIVE SERVICES TRAINEE**

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: Protective Services Trainee Exam List

Location: Danbury, CT

Salary: \$40,226 annual \$19.27 hourly

Hours: Must be available for all shifts, holidays & weekends

Job Posting No: 078635

Closing Date: Monday, February 8, 2016

Candidates must be on the current PST-Police Certification list to be considered. Upon successful completion of training and probationary requirements incumbents will be eligible for appointment to classification of Police Officer. Duties consistent with the State of Connecticut DAS Job Specification. Responding to emergencies and requests for assistance; conducting criminal investigations; applying for arrest and search warrants; enforcing motor vehicle and criminal statutes; effecting criminal arrests; issuing parking tickets; motor vehicle infractions and summonses; completing arrest paperwork; transporting prisoners to lockup; testifying in court; mentoring students, speaking with public groups and organizations; performing dispatching duties; monitoring video and perimeter alarm systems; performing property checks and all associated duties; providing public direction at events and in the course of daily patrol; traffic control; providing escorts for currency deposits; periodic patrols in police cruiser, police issued mountain bike and on foot. Works under the close supervision of an officer of higher grade; performs under supervision increasingly responsible duties for training and evaluation purposes.

MINIMUM QUALIFICATIONS REQUIRED KNOWLEDGE, SKILL AND ABILITY: Knowledge of police and security practices and procedures; knowledge of relevant state and federal laws, statutes and regulations; knowledge of traffic and crowd control practices and procedures; knowledge of criminal law and court procedures; considerable interpersonal skills; oral and written communication skills; ability to analyze emergency situations and develop effective courses of action to same.

SPECIAL REQUIREMENTS: Applicants must 21 or older and be a United States Citizen by date of appointment. Must have a High School diploma or General Educational Development (GED) certification prior to admission to the Connecticut Police Training Academy. During the period as a Police Trainee or during the period of provisional appointment to the target class, candidates will be required to complete a course of training to include completion and graduation from the Connecticut Police Training Academy program or its equivalent. Appointment to this class will be for a period not to exceed twelve (12) months. Appointment will be made to the target class after successful completion and graduation of formal training. Must possess and retain a valid Motor Vehicle Operator's license. May be required to obtain and retain Emergency Medical Technician (EMT) or Paramedic certification.

CHARACTER REQUIREMENT: WCSU Police Department's hiring testing process includes but is not limited to: Written Test, Physical Agility Test, Oral Board, Chief's Interview, Background Investigation, Drug Screening Test, Polygraph Examination, Psychological Examination, and Medical Examination.

PHYSICAL REQUIREMENTS: Must have general good health, be free from any disease or injury which would impair health or usefulness and possess and retain sufficient physical strength, stamina, agility, endurance and visual and auditory acuity to perform the duties of the class. A physical fitness assessment will be required of all applicants. A comprehensive medical examination, including a controlled substance screening, will be required of all applicants upon a conditional offer of employment.

COMPENSATION GUIDELINES: Salary Group upon hire: S.G. 5-Step 1; Upon completion of academy training: S.G. 6 - Step 1. For current state employees compensation will be in accordance with guidelines for computing salary adjustments set forth by the Department of Administrative Services, Determining Salary Upon Change in Class

WORKING CONDITIONS: Incumbents in this class may be exposed to unpleasant situations which may cause injury and may be exposed to uncomfortable weather conditions.

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable. Individuals with Reemployment/SEBAC rights must be given first preference for this position.

Application Instructions: Eligible applicants must submit a WCSU Application of Employment to the WCSU Human Resources Department, University Hall, Room 115, 181 White Street, Danbury, CT 06810. WCSU Employment Applications are available at http://wcsu.edu/hr/forms/EmploymentForms/WCSU_Employment_Application_Fillable_Form.pdf. Applications should be emailed to hrpositions@wcsu.edu. In Subject Line of Email, reference Your Last Name – Protective Services Trainee

Application Deadline: Applications must be received or postmarked no later than **Monday, February 8, 2016**. Late applications will not be accepted.

In accordance with policy, all candidates for employment at Western Connecticut State University are subject to a pre-employment background investigation, including criminal background check, federal sanctions, and reference checks. Selection for employment is contingent upon satisfactory completion of the background investigation.

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.